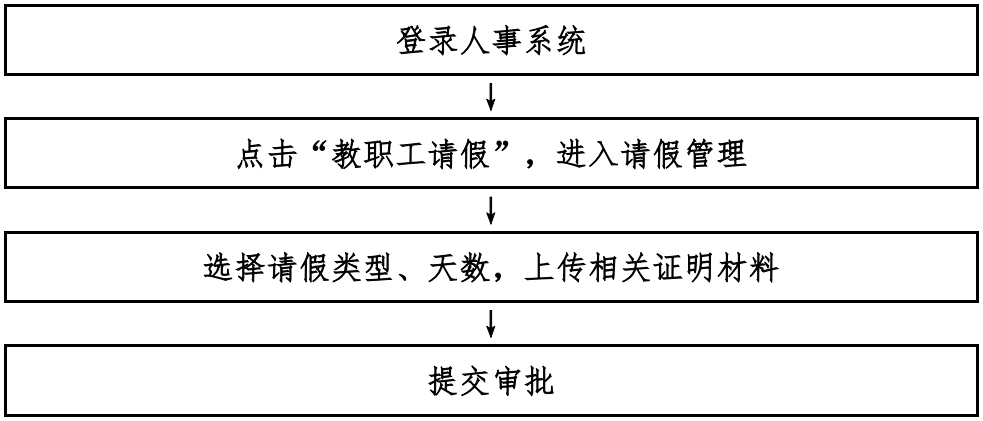
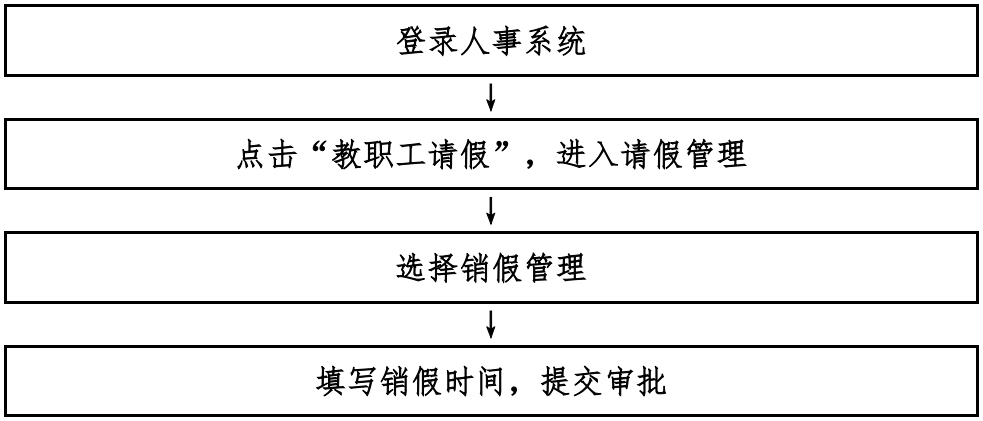
教职工请假手续办理

◆请假流程



◆销假流程